



Forward Plan March 2017 - June 2017

This Forward Plan contains details of all the key decisions that are planned to be taken by Cabinet and individual Cabinet members over the next four months together with key decisions by officers. It will be updated and published on the Council website www.cheltenham.gov.uk on a monthly basis.

Key Decision

A 'Key decision' is one which:-

- requires a budget expenditure or saving of £100,000 or more;
- relates to the acquisition or disposal of land or an interest in land with a value in excess of £250,000;
- is likely to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the Borough.

Non-key decision

For additional information and completeness the Forward Plan also contains those items to be considered by Cabinet which are outside the definition of a key decision.

Cabinet Meetings

The Cabinet will normally meet every four weeks. Meetings start at 6pm and are held in the Pittville Room at the Municipal Offices.

Meetings of the Cabinet are open to the public (with the exception of discussion regarding reports which contain exempt/confidential, commercially sensitive or personal information). This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information)(England) Regulations 2012 that part of the Cabinet meetings listed in this Forward Plan may be held in private because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it.

Documents submitted to the Cabinet or Cabinet member (s) for decision will be a formal report, which if public and non-urgent, will be available on www.cheltenham.gov.uk at least 5 clear working days before the date the decision can be made. If you would like a copy by email please contact democratic.services@cheltenham.gov.uk. Background papers are listed where known in advance.

Documents shown are listed at Cheltenham Borough Council, Municipal Offices, Promenade, Cheltenham, GL50 9SA.

Decision Title	Summary of decision to be made	Type of Decision	Decision Maker	Decision Date	Cabinet Member	Lead Officer	Contact details	If applicable reasons why public excluded	Background documents
Accessible Toilets -Cabinet Response to the Scrutiny report on Accessibility	Cabinet response to the scrutiny report on accessibility				Deputy Leader of the Council and Cabinet Member Clean and Green Environment		m.gov.uk		
Financing arrangements for improvements to Leisure-at-Cheltenham	To consider the Cheltenham Trusts proposals for the development of sport and leisure facilities.	Key Decision	Cabinet Council	Not before 07/03/17 Not before 27/03/17	Flo Clucas Cabinet Member Healthy Lifestyles	Mark Sheldon	mark.sheldon@cheltenham.gov.uk mark.sheldon@cheltenham.gov.uk		
Appointment of the Non Executive Director to 2020 company	To appoint a Non Executive Director to the 2020 company	Non Key Decision	Cabinet	07/03/17	Steve Jordan Leader of the Council	Pat Pratley	pat.pratley@cheltenham.gov.uk		
Draft Corporate Strategy	To approve the Corporate Strategy	Key Decision	Council	27/03/17	Roger Whyborn Cabinet Member Corporate Services	Richard Gibson	richard.gibson@cheltenham.gov.uk		
Community Governance Review - terms of reference	Council is asked to approve terms of reference for a community governance review, following receipt of a petition from residents in Pittville for a new parish council received in January 2017 and following the postponement of a review of existing parish council boundaries in 2012 to take place before the 2018 parish council elections.	Non Key Decision	Council	27/03/17	Steve Jordan Leader of the Council	Helen Down	helen.down@cheltenham.gov.uk		
Section 151 Officer Arrangements	To designate permanently to the role of Chief Finance Officer (to include the role of Section	Key Decision	Council	27/03/17	Rowena Hay Cabinet Member Finance	Julie McCarthy	julie.mccarthy@cheltenham.gov.uk		

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	151 Officer)								
2020 Companies Set Up	Withdrawal of HR policies and terms and conditions from the 2020 Joint Committee	Non Key Decision	Council	27/03/17	Roger Whyborn Cabinet Member Corporate Services	Pat Pratley	pat.pratley@cheltenham.gov.uk		
Place strategy for Cheltenham	To agree a place strategy for Cheltenham	Key Decision	Council	27/03/17	Steve Jordan Leader of the Council	Richard Gibson	richard.gibson@cheltenham.gov.uk		
A Property Matter	To consider the recommendations	Key Decision	Cabinet	11/04/17	Rowena Hay Cabinet Member Finance	Mark Sheldon	mark.sheldon@cheltenham.gov.uk	para 3, schedule 12 A Local Government Act 1972	
Development of new crematorium	Update on progress towards agreement of construction contract; to consider any necessary recommendations concerning the agreement of a contract to construct a new crematorium	Key Decision	Cabinet	11/04/17	Chris Coleman Deputy Leader of the Council and Cabinet Member Clean and Green Environment	Ken Dale	ken.dale@cheltenham.gov.uk		
Response to Government Housing White Paper	To consider the response to the Housing White Paper	Non Key Decision	Cabinet	11/04/17	Peter Jeffries Cabinet Member Housing	Tracey Crews	tracey.crews@cheltenham.gov.uk		
Antisocial Behaviour Partnership	To consider recommendations for the implementation of the Solace partnership in Cheltenham.	Key Decision	Cabinet	11/04/17	Andrew McKinlay Cabinet Member Development and Safety	Sarah Clark	sarah.clark@cheltenham.gov.uk		
Council Diary 2017-18	To approve the Council diary for 2017-18	Non Key Decision	Council	15/05/17	Roger Whyborn Cabinet Member Corporate Services	Rosalind Reeves	rosalind.reeves@cheltenham.gov.uk		
Election of the Mayor 2017-2018	To elect the Mayor for 2017-18	Non Key Decision	Council	15/05/17		Pat Pratley	pat.pratley@cheltenham.gov.uk		
Election of the Deputy Mayor 2017-18	To elect the Deputy Mayor for 2017-18	Non Key Decision	Council	15/05/17		Pat Pratley	pat.pratley@cheltenham.gov.uk		

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Car Parking Strategy	To approve the strategy	Key Decision	Cabinet	16/05/17	Andrew McKinlay Cabinet Member Development and Safety	Mike Redman	mike.redman@cheltenham.gov.uk		
Surrender and Renewal of Lease to Cheltenham Saracens Rugby Football Club	To consider a request from Cheltenham Saracens Rugby Football Club to surrender their current lease and be granted a new lease incorporating a wider plot area to accommodate a building extension.	Non Key Decision	Cabinet	16/05/17	Rowena Hay Cabinet Member Finance	David Roberts	david.roberts@cheltenham.gov.uk		
Agreement to community investment grant and rent support grant to the Everyman Theatre	To consider the recommendations	Key Decision	Cabinet	16/05/17	Flo Clucas Cabinet Member Healthy Lifestyles	Richard Gibson	richard.gibson@cheltenham.gov.uk		
Five-year strategy to grow Cheltenham's visitor economy	To approve the five-year strategy for growing Cheltenham's visitor economy	Non Key Decision	Cabinet	16/05/17	Steve Jordan Leader of the Council	Tim Atkins	tim.atkins@cheltenham.gov.uk		
Application for designation of a neighbourhood Forum and Area at Springbank	To consider the application	Key Decision	Cabinet	16/05/17	Steve Jordan Leader of the Council	Philip Stephenson	philip.stephenson@cheltenham.gov.uk		
12 Rowanfield Exchange	To consider a request from 12 Rowanfield Exchange for 3 rd sector rent subsidy	Non Key Decision	Cabinet	13/06/17	Rowena Hay Cabinet Member Finance	David Roberts	david.roberts@cheltenham.gov.uk		
Request from Hester's Way Neighbourhood Project for 3 rd sector rent subsidy	To consider the recommendations of the 3 rd Sector Panel	Non Key Decision	Cabinet	13/06/17	Rowena Hay Cabinet Member Finance	David Roberts	david.roberts@cheltenham.gov.uk		
Town Hall	To outline the	Non Key Decision	Cabinet	Not before	Rowena Hay	Mark Sheldon	mark.sheldon@cheltenham.gov.uk		

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Redevelopment Plan	next steps in the procurement of the options appraisal for the Town Hall			13/06/17	Cabinet Member Finance		nham.gov.uk		
West Cheltenham (JCS) petition	To debate the petition submitted to Council on 27 March 2017	Non Key Decision	Council	19/06/17	Steve Jordan Leader of the Council	Philip Stephenson	philip.stephenson@cheltenham.gov.uk		
Financial Outturn 2016/17 and budget monitoring to June 2017	To note the report	Key Decision	Cabinet Council	11/07/17 24/07/17	Rowena Hay Cabinet Member Finance	Paul Jones	paul.jones@cheltenham.gov.uk paul.jones@cheltenham.gov.uk		